

Minutes from PU-meeting 10.03.2022

Invitees: Mathias Ziegler, Stian Knappskog, Charalampos Tzoulis, Anni Vedeler, Ruth Brenk, Inari Kursula, Camilla Krakstad, Adrianna Jebrzycka, Kristofer Rubin, Marthe Sæter, Jannie Nguyen, Frode Berven, Bianca Cecilie Nygård, Arne Tjølsen, Stian Krog, Fereshteh Kakisahneh

Attended: Anni Vedeler, Mathias Ziegler, Arne Tjølsen, Inari Kursula, Adrianna Jebrzycka, Jannie Nguyen, Stian Krog, Frode Berven

Secretary: Fereshteh Kakisahneh

1	Comments on meeting invitation No comments.
2	Minutes from the last PU meeting No comments.
3	New sentence “supervisors discuss the practical work of the master’s student, but not the grading, with the internal and external sensors” approved The consensus was also that the sensor folder (instruction) is too long, and that it should be supplemented by a one to two-page summary to make the main points more accessible to the examiners.
4	It was decided that materials may be presented in tables in the master’s thesis.
5	Programme censor for the next period? Hopefully, Kristofer Rubin will continue as programme censor. PU would like to extent the collaboration with him and will contact him in this matter.
6	Assignments for programme censor 2022:

	<p>Assignment for programme censor</p> <p>We do not have too many master’s degree courses and more course coordinators will retire in the near future. Therefore, there will be and has been a major replacement in the staff of the permanent scientists. The programme committee at the Department of Biomedicine would like the courses to reflect the scientific research taking place at the department. Therefore, we ask the programme censor to look at the research topics of the scientists with a permanent position and based on this, propose 2-3 new master's degree courses. All relevant information from the administration and all information that may be requested, will be sent to you.</p> <p>Challenges: We have 4 professors who are going to retire this year. The physiology part of the programme is not optimal for the moment– for example, BMED350 has only been chosen by a few students and therefore has not been lectured the last few years. Redesigning of the physiology part of the programme is necessary as also pointed out previously by the programme censor. It could be useful for students to take additional physiology courses. How can we approach this challenge? FARM 280 may be a good model - however, it has a bachelor code, so it would need some restructuring.</p>
7	<p>From the students:</p> <p>The master’s students would like to receive funding in order to attend seminars/conferences.</p> <p>The department has a low budget in general and cannot fund conferences. The students should apply for external funding or conference grants or ask the research groups whether they have budget means to dedicate to the master’s students for travelling to conferences were some suggestions.</p> <p>The fund opportunities should be announced at Mitt UiB so that everybody have access to the information. The administration will take care of this.</p>
8	<p>Arvid Lundervold has retired and a new course in Imaging is under construction with Harald Barsnes being responsible. Nils Halberg has taken over BMED331 (Last year for Rolf Bjerkvig) and Jim Lorens has taken over BMED330.</p>
9	<p>Presentation of projects for masters’ theses this autumn/choosing a project/student:</p> <p>We have received good feedback regarding the short presentations of the master’s projects. However, not many projects compared to the number of students were available. Specially this year, due to an unexpected number of students (15 more than anticipated), this has been a challenge. The deadline for starting to choose project/supervisor after their presentations does not work as intended, as many students start very early in their communication with supervisors. It would be better to ask all the students to choose their projects as soon as</p>

	<p>possible, with the final deadline 01 June. We would like to suggest a 2-week deadline to sign the contract when the project has been agreed upon. The projects could be released at the same time as their short presentation and the students encouraged to be quick to choose the project/supervisor. It should also be possible for the students to start on the projects already in their second semester, as long as this is agreed upon (the contract is signed).</p> <p>October would be a good time to give better info about the “rules of the game” to students.</p>
11	<p>The standard agreement for student assignments in collaboration with external organizations was notified and should be handed out to supervisors when relevant.</p>
12	<p>Career day:</p> <p>The students would like to know more about firms and labs outside the university.</p> <p>To fulfill that, we need a budget to invite people from various industries.</p> <p>A digital meeting would be an option. Fereshteh and one from the students’ representatives are going to organize the event.</p>