



**Minutes from the meeting in  
Programme Committee for Master's programmes at  
Centre for International Health  
Monday 30 May 2016 at 2.30 – 4.00 p.m.**

**Present:** Karen Marie Moland (Head of Committee), Bente Elisabeth Moen (observer) and Tehmina Mustafa

**Absent:** Amalie Boge (stud. repr.), Sven Gudmund Hinderaker, Mwila Lundamo (stud. repr.), Kamal Mustafa, David Lackland Sam (observer) and Kathrine Skarstein

**Secretary:** Linda Karin Forshaw

**I Approval of the Agenda**

The agenda was approved. Since few members were present the minutes from this meeting will be circulated to the other members for comments and approval.

**II Approval of the Minutes from the Programme Committee Meeting on 30 November 2015**

The minutes were approved by the members present and will be circulated to the rest.

***Matters emerging from the minutes:***

Follow-up subject 32/15: The Committee suggests that the administration sends an e-mail reminding the course coordinators about the deadline for the examination results (three weeks after the exam) and attach a course report form which the course coordinator is expected to fill after the completion of the course. The Committee suggests that the report should be filled on a routine basis and uploaded on Mitt UiB every year in addition to the existing routine of uploading the reports to the "Quality Assurance database" every third year.

Follow-up subject 31/15: The new partnership programme, NORPART will include DR Congo after all, so the only one of our partners missing is Burkino Faso.

**Subject 1/16 Matters of information**

***The new Master of Global Health programme***

The new programme has been approved by the Faculty Board (20 May) and University of Bergen's Education Committee (Utdanningsutvalget (UU)) (18 May), the final decision will be made at the University Board meeting 2 June. If it is approved the Master's programme in Global Health will start up in August 2017.

***New template for the Master's Diploma***

The University of Bergen has decided to introduce a new template for its Diplomas; it will be more extensive and include the Learning outcome for the Master's programme and information about what future employers can expect from the candidates.

### ***Master examinations***

Four of seven master students will have their final examinations in June; one student is on maternity leave and the rest have applied for extensions due to personal reasons.

### ***Admission autumn 2016***

*Self-financing International applicants:* The Admission Committee finalized its work in February; 14 applicants were offered admission, however only 6 accepted.

*Self-financing Norwegian applicants:* The application deadline for Norwegian applicants (or international applicants with a valid residence permit in Norway and a Norwegian ID number) was 15 April. The administration made a list with appropriate information that was distributed to the Admission Committee for evaluation. The Committee will have a meeting 1 June to decide how many and who will be offered admission.

### ***SFU***

Application for "A centre for Excellence in Education" was submitted to NOKUT 11 May.

### ***Olav Thon Foundation national professional awards in the field Science and medicine***

Olav Thon Foundation has announced national academic awards in science and medicine, the deadline for applying is 8 August 2016.

The Committee suggested two candidates for nomination: Bjarne Robberstad for his course "Applied economic evaluation in health care" (INTH314/INTH914) which is based on student active learning methods and has received excellent student evaluation and/or Bente Moen's MOOC on Occupational Health, which is an online innovative and highly needed course particularly in contexts where workers rights are commonly ignored and violated. The course was run this spring and enrolled 5000 students, mostly from LMIC.

## **Subject 2/16      Schedule for elective courses, spring 2017**

The Committee should discuss whether to change the sequence of the courses in order to meet the Faculty's request for elective courses to offer medical students (3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> year) in January. A tentative schedule for the elective courses based on the one from last year is enclosed.

From the Department of Global Public Health and Primary Care a number of courses have been suggested. CIH staff has offered to provide / contribute to the following courses with participation by both master students and medical students: "Applied economic evaluation in health care" (course coordinator Bjarne Robberstad) in cooperation with the course on global

health priorities (course coordinator Ole Frithjof Norheim), an online TB course (course coordinators Tehmina Mustafa and Sven Gudmund Hinderaker), new 2 weeks course on migration health (course coordinator Esperance Dias); all these courses can be offered to the Faculty's medical students, but they are also appropriate for CIH's master students. MOF will select the most relevant courses to be offered to medical students. The committee awaits the decision from MOF and will have to adjust the sequence of the routine courses in research methods (INTH 323C, INTH301; INTH356 and INTH321A) accordingly. Tehmina Mustafa, Bente Moen and Karen Marie Moland will, after discussing with involved parties, continue planning the spring semester.

**Subject 3/16 Master's and PhD courses**

The usual practice at CIH has been that PhD candidates take master courses (300 level), however the Faculty has requested that we establish specific PhD courses (900 level). One way to solve this is to have a joint course, but with two course codes; one for masters and one for PhD, the latter will have separate learning outcomes, additional literature, additional course requirements and a more demanding exam. We already have such a course; "Applied economic evaluation in health care" with the course codes INTH314 and INTH914.

The Committee suggests to start working with the elective courses which take place in the spring semester due to the early deadline (1 June) for reading lists etc. for the compulsory courses (autumn 2017). One exception is the course "Basic Course in Research Tools and Theory" (INTH301), which PhD candidates often take. The administration will find out the deadline at the Faculty for establishing new PhD courses.

**Subject 4/16 Reports from the course coordinators**

Follow-up from Subject 32/15: The programme auditor Maria Emmelin pointed out that very few course coordinators submit course reports on a regular basis. The administration have attempted to follow up by sending a reminder and a partially filled in course report plan form when a course report is due and offered to upload the report to UiB's Database for quality assurance reports, however with no response.

See follow-up minutes.

**Subject 5/16 Schedule for Programme Committee meetings autumn 2016**

The Committee agreed on the following dates: 5 September; 31 October; 12 December

**Subject 36/15 Any other business**

NORPART applications. With the quota programme being phased out, CIH will submit NORPART application to recruit students to the master

programme in Global Health from 2017. The deadline is in September. This will be discussed at the CIH strategy meeting 16 June.

The next Programme Committee meeting will be 5 September 2016.