



**Minutes from the meeting in
Programme Committee for Global Health
Monday 25 May 2020 at 14.30 – 16.00 p.m. (on Zoom)**

Attendees: Karen Marie Moland; Thorkild Tylleskär; Cecilie Svanes; David Lackland Sam; Bente Moen (Head of CIH); Tehmina Mustafa; Ingunn Marie S. Engebretsen, Sven Gudmund Hinderaker; Ingvild Fossgard Sandøy; student representative Pierina Benavente Velando

Secretary: Linda Karin Forshaw

I Approval of the Agenda

The agenda was approved.

II Minutes from the Programme Committee meeting on 16 March and extraordinary meeting 31 March

The minutes were approved.

Comments from Karen Marie Moland:

- Crisis fund; the students received very little, so it was of little help.
- The contingency plan for the autumn semester: it is most likely that we will mainly have on campus teaching but with fewer students.

III Matters arising from the minutes

Subject 37/20 Matters of information

Status update to the Faculty during the COVID-19 lockdown

We have given weekly status updates to the Faculty on how things are going.

Home exams INTH356/INTH956 and INTH360

The written school exams had to be changed to home exams. These were carried out on the digital exam platform *Inspira*. They went well, with a couple of exceptions, where the administration had to upload the students' exam answers.

Information from meeting at the Faculty (Studieledelsen)

- International student admission going as planned with quarantine of two weeks (10 days).
- Fieldwork and student exchange outside EU will not be permitted. However, this does not include fieldwork within the travel advice from the authorities.

- Teaching time extended to 8.00 a.m. to 8.00 p.m. to fit all the students in the auditoriums/seminar rooms. However, compulsory teaching must occur within 8.00 a.m. and 4.00 p.m.
- Physical arrangements are allowed within the infection control regulations, but Master examination and other oral exams should take place online. This seems very illogical and contradicting.

Subject 38/20 Guidelines online Master examinations

Two of the Master programmes at our Department have made guidelines for the Master students, their supervisors and the examiners on how to conduct online Master examinations. Based on these we have made a draft for guidelines for Master examinations in Global Health. The Committee discussed these and agreed on a final document, which will be distributed to all the involved parties before the Master examinations commence in June.

Decision: The Committee approved the drafted guidelines.

Subject 39/20 Graduation celebration

The Committee decided at its last meeting to have an online celebration for the graduating Master students. The Committee should decide how this should be organized, what it should entail and settle a date.

Decision: The date for the Graduation celebration is set to Friday 26 June at 3.00 p.m. The programme will be organized by a committee with Pierina Benavente Velando, Linda Karin Forshaw and one more person.

Subject 40/20 Time schedule for autumn courses 2020 and rooms

The dates and timeslots for the autumn courses were registered by 1 March. This was before the COVID-19 outbreak. The SMU Auditorium at *Haralds plass Hospital* was booked for most of the course. Due to the corona outbreak measures taken, the capacity of all auditoriums is reduced. This means the auditorium that is booked will only have capacity for 22 students (instead of 75). The capacity for Seminar room 438 at *Overlege Danielsens Hus* is reduced to 20 students. Other courses from our Department or from the Faculty of Psychology have already been booked in Seminar room 438, so it will not be possible to move all the teaching to this room.

Decision: The Committee decided to aim for admission of maximum 25 students. The programme will start 13 August. We will prioritize Master students for on campus teaching. Medical students who wish to take *GLOBALTHEORY* should attend online if there are 20 Master students or more. As soon as they have registered, we will inform them about this.

If more than 20 – 25 students start in the autumn the Committee recommends that we have a rotational schedule with 5 students at home one day a week online.

International students can attend on Zoom/live streaming while in quarantine. We have to be flexible the two first weeks.

Subject 41/20 Report from the student representatives

Several first year students have asked if the funds for fieldwork can be used next year (2021) if this situation continues. Bente Moen informed that under normal circumstances the funds have to be transferred back to the Department, but we can apply for exemption from this rule, but we have to wait until October to see how things go. Students can go for fieldwork and internship to countries without travel restrictions given by the Norwegian authorities

Some second year students have asked if it is possible to extend the deadline for submission of their Master theses beyond 12 June, and what will justify for an extension. If they wish an extension they have to write to the Programme Committee, att. Head Karen Marie Moland, they have to have a valid reason, e.g. illness, trouble with data collection, access to laboratories. Some have already been given extensions.

Subject 42/20 Any other business

Ingunn Engebretsen request an extended deadline for the final grading of the exam in *Global Nutrition* (INTH360).

The University of Copenhagen (KU) has made a survey on the learning experience of emergency online teaching and invites the Nordic network partners to use the survey. It will be carried out by a PhD candidate at KU. The overall aim is to improve the methods for online teaching and find out what factors affect the students' learning outcomes. Should we join the project at KU and send the survey to all master students? Karen Marie will send the survey to all members for review.