



**Minutes from the meeting in
Programme Committee for Global Health
Friday 30 November 2018 at 1.00 p.m. – 2.30 p.m.**

Attendees: Karen Marie Moland (Head of Programme Committee); Bente Moen (for Subject 34/18); Cecilie Svanes (INTH302); David Lackland Sam (INTH316); Tehmina Mustafa (INTH330A); Ingunn Marie S. Engebretsen (new course on methods, for subject 33/18), Sven Gudmund Hinderaker (Head of Admissions Committee); student representatives: Pierina Benavente and Olawale Adeosun

Secretary: Linda Karin Forshaw

I Approval of the Agenda

The agenda was approved.

II Approval of the Minutes from the Programme Committee meeting on 22 October 2018

The minutes were approved.

III Matters arising from the minutes

None

Subject 32/18 Matters of information

Delayed examination results

The University of Bergen has proposed a system to penalize Faculties when examination results are delayed. The latest suggestion is that examination results which are delayed beyond 4 days after the 3 week deadline will receive a fine of NOK 20 per student per day. This is a significant reduction compared with the previous proposals, the Faculty of Medicine will nevertheless have the highest cost compared with the other faculties based on status quo.

Mentor scheme for all study programs

The University Board decided in 2016 that all students at UiB should be able to participate in a professional mentoring scheme. The decision is implemented in UiB's Action Plan for Quality in Education. The Faculty of Medicine only has a mentoring scheme for the professional studies (medicine, dentistry, pharmacy etc.).

Mentoring can come in many forms and can serve different purposes. This is being discussed on both University and Faculty level, the aim is to conceptualize mentoring schemes and look at different models.

Reflections from the members: Supervisors are a kind of mentor, but this is more on an academic level. Perhaps it would be a good idea to pair first year students with second year students?

Elective courses offered to the Nordic network

Each of the Nordic Universities involved in the network have been asked to choose two courses, which they wish to offer to applicants from these Universities. We have decided to offer *Migration and health* (INTH344) and *Equity and fairness in health - an applied approach* (ELMED310).

A webpage is under construction, where all the courses will be introduced. It will be linked up to all the Universities' webpages. This will ensure better exchange of students between the partners.

Subject 33/18 Revision of core courses

Decision: Based on the decision from CIH's Strategy meeting in May the Committee made a final decision to establish two new compulsory courses which will replace the existing courses; INTH301, INTH302, INTH304 and INTH316. The tentative course descriptions for courses *Global health – challenges and responses* and *Research methodology in Global Health* were approved, the course codes will be SDG303 for the first and INTH315 for the latter, with 15 ECTS credits. The learning outcomes need polishing and there is a need to clarify the assessment methods before they are published. The administration will forward application forms to establish the two courses to the Faculty of Medicine for registration in FS.

Subject 34/18 Internship

An agreement regarding mutual internship has been negotiated with two units at a Hospital in South Africa and CIH/UiB. The application for funding, which was sent to Diku (previously SIU), was granted. This means that one to three students will be offered an internship through this agreement each year. In addition to this students can also organize their own internship.

Bente had a brief update on behalf of the Internship group. Students have to choose which Master thesis track they wish the first semester.

Discussion regarding funding, CIH can only advertise the three internships in South Africa, but students are free to make their own arrangements and apply for funding elsewhere. Doctors without borders are interested in sending their employees and will pay for their expenses.

Decision: Based on the decision from CIH's Strategy meeting in May the Committee made a final decision to establish, in addition to the existing research based Master thesis, a Master thesis (entitled Master Thesis in Global Health) with a 30 ECTS credit thesis combined with an internship of 30 ECTS credits (entitled: Internship for Master in Global Health). The tentative course descriptions for these were approved and the course codes will be INTH317 for the Internship and INTH395B for the Master thesis. The administration will send application forms to establish the two new activities/courses to the Faculty of Medicine for registration in FS. Bente

and Karen Marie will send a response to the Faculty regarding the funding issue.

Subject 35/18 Report from the student representatives

1. Regarding Master projects; it is difficult for new students to know which project to choose, mainly due to little or no preknowledge on research methods. They need an introduction to these in order to make this choice, i.e. a seminar, like a breakfast meeting, giving examples.
2. The students were informed that they were given first priority to admission to the spring courses, however several students were rejected to the course *Applied economic evaluation in health care* (INTH314). This is the only exception to the rule due to a limit of 15 attendants. Next year this must be communicated clearly to the students.

Subject 36/18 Student follow up

The Committee has previously discussed how to make conditions favourable for the students well-being and progress, especially for second year students (Subject 16/16; Subject 5/17; Subject 14/17) and it has been decided that a closer follow-up after return from fieldwork is needed. However we have failed to implement a more structured system for follow-up of students both before and after fieldwork.

Based on previous suggestions we would like to discuss some options:

Research seminars:

The research seminars in May could be used for feedback on the research proposals (first year master students).

One research seminar every month during the autumn semester can be used to stimulate the students' progress by focusing on thesis writing; introduction, methods and findings (second year master students).

Student groups:

Another suggestion is to form student groups according to research topic. The groups are expected to meet regularly and provide peer-support. The supervisors should encourage and assist students in forming relevant master thesis working groups.

Decision: The Committee will make guidelines for follow-up of students both before and after fieldwork, and ensure that all the academic staff are informed about their expected part in this. Official facebook page for all the students, student representative Pierina offered to assist! There should be one administrator from the staff and at least one student.

Subject 37/18 Any other business

None