



**Minutes from the meeting in
Programme Committee for Global Health
Monday 30 April 2018 at 2.30 p.m. – 4.00 p.m.**

Attendees: Karen Marie Moland (Head of Programme Committee); Thorkild Tylleskär (Course coordinator for INTH304); Tehmina Mustafa (Course coordinator for INTH330); Sven Gudmund Hinderaker (Head of Admissions Committee); Bente E. Moen (Head of CIH, observer); student representative Amalie K. Kleppe

Secretary: Linda Karin Forshaw

I Approval of the Agenda

The agenda was approved.

II Approval of the Minutes from the Programme Committee Meeting on 5 February 2018

The minutes were approved.

III Matters arising from the minutes

Subject 9/18 Matters of information

Strategy meeting

CIH organized a one and half day Strategy meeting at Solstrand Fjord Hotel. The main discussion was regarding the compulsory courses. There seemed to be a general agreement that these should be reorganised. The discussion will continue at another Strategy meeting 15 and 16 May.

Programme Committee seminar

The Faculty of Medicine organized a seminar for all the Programme Committees at the Faculty. The main focus was on student active learning (flipped class room) and internationalization.

Nordic network

Karen Marie Moland and Astrid Blystad attended a meeting in Stockholm, Sweden 16 and 17 April. The agenda was to discuss how Nordic Master Programmes in global/international health can cooperate/join forces. Two kinds of collaboration are being discussed; 1) Joint course portfolio, which will involve student exchange (a list is made with the areas each institution has expertise on (pre-approved), 2) Joint online Master Programme. Two applications have been accepted for funding in the *Nordplus* programme under *Nordisk Råd* for planning collaborative activities. The *Nordplus* funding does not cover student exchange. To attend courses at collaborating institutions students can apply for scholarships through *Nordlys*.

Admission to Master's programme in Global Health, autumn 2018

Self-financing International applicants: The Admission Committee decided to offer 38 applicants admission, whereof 10 were declined by the International Centre at the Division of Student affairs due to unfulfilled requirements. The accepted ones received admission letters this month. The deadline for accepting/rejecting the offer is 1 May. So far 16 have accepted; 1 has rejected and 1 has withdrawn her application.

EU applicants: The Admission Committee decided to offer 3 applicants admission. They received admission letter this month.

Self-financing Norwegian applicants: The application deadline for Norwegian applicants (or international applicants with a valid residence permit in Norway and a Norwegian ID number) was 15 April. We have received 144 applications.

Lecture rooms autumn 2018

CIH will still be in Jusbygg II in the autumn semester. It has been challenging to find lecture rooms, since we have to compete with the Faculty of Law and others. The venue for most of the lectures/seminars will be the Auditorium in Jusbygg II, however some of the lectures will be held at other venues.

Subject 10/18 Guidelines for the Admission Committee

Continue discussion from last meeting (Subject 2/18)

The guidelines have been amended in accordance with the feedback from the meeting in February, which was:

- The importance of the motivation letter should be clearly communicated to potential applicants, also for Norwegian applicants.
- The score on the language test (TOEFL or IELTS or equivalent) should be used as a criteria in the assessment of applications

Other important things that should be added:

- Exception from requirements for applications who are involved in UiB projects
- Check applicants' proficiency in mathematics (look at grades from high school etc.)

Decision: After further amendments, the Committee should approve the guidelines.

Subject 11/18 Status INTH301

Bernt Lindtjørn has notified CIH that he will no longer be course coordinator for *Basic course in research tools and theory*. Bente Moen has indicated that she and Hallgeir Kismul will take over the responsibility, but the Committee should look at how to organize the course in a manner that reduces the burden on the coordinators.

Decision: Bente agreed to coordinate the course since next academic year will be the last time the course runs in this format. Bernt has said he will

step down before he retires next autumn, however he will continue teaching as usual, incl. the SPSS exercises.

Subject 12/18 Status HELSTA

The organization of the course *Statistical Methods in Health Science* has not been well received among master students at CIH. They expressed that they have primarily gained knowledge and skills through the course exercises facilitated by CIH staff.

Decision: During an education seminar at IGS Trond Riise indicated that the size of the HELSTA classes are too big and makes teaching very challenging. In addition the Norwegian students are not satisfied with the language of teaching being English. The Committee suggests that he cooperates with statistician Stein Atle Lie statistician. Anne Åstrøm, the head of the Department of Clinical Dentistry gave her approval when Bente had a meeting with her. There should be two versions of the course, one in English and one in Norwegian. CIH wishes to gather all the methods topics together in one course from 2019, incl. statistics, which will make the teaching more focused. Karen Marie and Bente will have a meeting with Trond Riise regarding these issues this week.

Subject 13/18 Student evaluations – spring courses

All the courses that were completed in the spring semester 2018 should be evaluated by students. These evaluations should be assessed by the course coordinators and they should write a report, which should be made available on UiB's Database for quality assurance reports. The reports should be followed up by the Programme Committee before they are uploaded.

Decision: The student evaluations should be followed up by the Committee, and should be on the Agenda for each meeting.

Subject 14/18 Schedule for elective courses, spring 2019

Decision: Dates for the elective courses, spring 2019 were set up. An updated version will be sent to the members for final approval.

Subject 15/18 Report from the student representatives

No issues.

Subject 16/18 Any other business

None